

## AGENDA

**Under the Public Bodies (Admission to Meetings Act 1960) the meeting is open to public & press**

I hereby give notice that a meeting of Walton Parish Council will take place on Tuesday 7<sup>th</sup> May 2024.

*Peter Walsh*

Clerk to the Parish Council

This Parish Council meeting will be held at:

Committee Room, Village Hall, School Lane, Walton, WF2 6PA at 7.00 pm

Items marked \* have a separate briefing note

### Item

1. To elect the Chairman and to receive the elected Chairman's Declaration of Acceptance of Office.
2. To elect the Vice-Chairman.
3. To receive apologies for absence & approve reasons for absence.
4. To receive declarations of interest.
5. To approve the Minutes of the meeting held on 9<sup>th</sup> April 2024.\*
6. To be advised of matters achieved or arisen since the last meeting not included elsewhere on the Agenda.
7. Public forum – to permit members of the public to make representations, answer questions and give evidence (up to 3 minutes) in respect of any item of business included in the agenda.
8. Wakefield MDC Ward 5 councillor update.
9. Police SAFE scheme.\* To arrange future, separate, monthly meetings with PC Steel.
10. Finance & Governance:-
  - To approve accounts to be paid or already paid under delegated powers and income received March 2024.\*
  - To consider a £250 grant application from The Friends of Waterton's Wall

- Update on the Annual Internal Audit report to be carried out Thursday 9.5.24.
11. To consider the appointment of Parish Council representatives to (6) outside bodies - current members bracketed:-
    - YLCA: (Cllr Saunders and Cllr Baker and one vacancy)
    - Walton Community Centre: (Cllr Carlon)
    - SAFE Scheme: (Cllr Pearson)
    - Walton Library: (Cllr Newby)
    - Sandal Charities - Sandal Magna Relief in Need Charity & Harrison's Alms house Charity: (Cllr Carlon)
  
  12. To appoint councillors for membership to (8) Working Parties – current members bracketed:-
    - **Planning** (Cllr Nixon, Cllr Carlon (lead), Cllr Baker, Cllr Brooke and Cllr Earnshaw)
    - **Village Hall & Coronation Cottage** (Cllr Carlon, Cllr Pearson (lead) and Cllr Newby)
    - **Park & Jubilee Field** (Cllr Pearson (lead), Cllr Nixon, Cllr Kaushiva and Cllr Sutcliffe)
    - **Parish environment** (Cllr Saunders (lead), Cllr Carlon, Cllr Brooke, Cllr Kaushiva and Cllr Earnshaw)
    - **Floral displays** (Cllr Earnshaw (lead), Cllr Nixon and Cllr Sutcliffe)
    - **Communications** (Cllr Nixon (lead), Cllr Newby, Cllr Brooke and Cllr Saunders, supported by the Clerk)
    - **Tennis club refurbishment** (Cllr Saunders (lead), Cllr Carlon, Cllr Baker, Cllr Sutcliffe, Cllr Kaushiva and Cllr Nixon)
    - **Finance** (Cllr Baker (lead) and Cllr Saunders, supported by the Clerk)
  
  13. To appoint a Staffing Committee and an Appeals Panel (3 members for each) – current members bracketed:-
    - Staffing committee: (Cllr Sutcliffe (chair), Cllr Pearson and Cllr Newby)
    - Appeals committee: (Cllr Earnshaw (chair), Cllr Saunders and Cllr Baker)
  
  14. Planning  
 To consider the following planning application(s) received in April 2024:-  
**24/00390/FUL**  
 Erection of 2 new build dwellings – change of house design from original approved application under 10/01726/FUL  
 LOCATION: The Old Coach House, 185 Shay Lane, Walton
  
  15. To receive Working Party Updates & Correspondence Received:-
    - Village Hall & Coronation Cottage
    - Park & Jubilee Field
    - Parish environment
    - Floral displays
    - Communications
    - Tennis club refurbishment
    - Correspondence Received

